



Kirkoswald Cof E School

Nursery Charging Policy

Issue No	Author	Date approved	Review date	Position	Authorised signature
1	Governing Board	January 2022	January 2023	<i>Vice Chair</i>	<i>A Farish</i>
2	Governing Board	January 2023	January 2024	<i>Vice Chair</i>	<i>A Farish</i>
3	Finance, Premises, Health and Safety Committee	27 th February 2024	February 2025	<i>Vice Chair</i>	<i>A Hodgkinson</i>
4	Finance, Premises, Health and Safety Committee	29 th April 2025	April 2026	<i>Chair</i>	<i>A Farish</i>

1. OVERVIEW

The aim of this policy is to set out what charges will be made for additional Nursery services offered within Kirkoswald CE School.

This charging policy has been formulated in accordance with guidance from the Department for Education (Charging for School Activities November 2014). All charges made by the schools meet the requirements of the Education Act 1996, which sets out the law on charging for school activities in schools. No charge can be made for education and care during a child's 15 or 30 hour entitlement (ages 3 to 4 years).

2. FREE NURSERY ENTITLEMENT – 3 AND 4 YEAR OLDS

2.1 Children are eligible for free nursery entitlement after their third birthday. Where there is a waiting list, children will be admitted based on date of birth order.

2.2 All children are entitled to 15 hours of free nursery provision provided over 38 weeks (Universal entitlement). Where numbers facilitate, parents will be offered flexible options for using their 15 hour entitlement.

2.3 Some children are eligible for extended entitlement of 30 hours per week over 38 weeks.

2.4 Parents can see the eligibility criteria at: <https://www.gov.uk/free-childcare-if-working/check-youre-eligible>

3. CHARGING FOR ADDITIONAL HOURS AND SERVICES

3.1 Additional hours are sessions in Nursery over and above each child's free entitlement of fifteen hours per week. Space permitting, parents have the opportunity to purchase additional sessions. Sessions are available from 9.00am -3.30pm daily.

3.2 Each additional session will be charged at £4 per hour.

3.3 Additional hours must be paid for in arrears using SchoolHub.

3.4 Charges for sessions will be reviewed annually by the school's Governing Board, when an incremental increase in fees may be applied.

3.5 Wraparound care will be charged for if this exceeds a child's free hour entitlement. Sessions are Breakfast Club 8.00am-9.00am and After School Club 3.30pm-5.30pm.

3.6 Charges for Nursery are still applied when a child is absent due to sickness or holiday. School dinners are not charged if absent from school.

3.7 For both additional sessions and wraparound care, eligible parents can benefit from Tax-Free Childcare as outlined on the following website: <https://www.gov.uk/tax-free-childcare>

4. LUNCHTIMES

4.1 Children accessing Nursery for a full day will be required to provide their own packed lunch or pay for school dinner.